



# **Environmental & Sustainability Policy**

2018-2019



**European Union**  
European  
Social Fund



**Education & Skills  
Funding Agency**

[interlearn.co.uk](http://interlearn.co.uk) |    

# Contents

## INTRODUCTION

1

LINE MANAGER RESPONSIBLE:

LAST REVIEW DATE:

NEXT REVIEW DATE:

Group Director of Operations

30 June 2019

30 June 2020

# Introduction

InterLearn is a responsible organisation, committed to the protection of the environment. To demonstrate this commitment, we will strive to ensure that all aspects of our business have the least detrimental impact on the environment, whilst ensuring that we continue to provide the highest quality service to our clients.

During the conduct of our operations we make use of a range of natural and man-made resources. We appreciate the environmental benefits of minimising the consumption of such resources and encourage our offices to seek alternative options and make use of recycling initiatives wherever these may be practical. For example:

- Paper and printing waste - using recycled paper and reengineered printing products (toners/ink cartridges). We are committed to reduce our use of paper based marketing, exploring the use of new technologies that have a reduced environmental impact. Course materials are printed on double-sided paper and when possible, flipchart paper is used on both sides.
- Carbon dioxide emissions - we actively encourage learners and staff to arrive by public transport, locating our services as close as possible to the target beneficiaries or easily accessible travel hubs, such as London Bridge, to minimise the necessity for car usage. Our assessors use public transport for the vast majority of their employer visits.
- We seek to minimise waste by reduced consumption of unnecessary packaging such as plastic water bottles (providing drinking water) or paper coffee cups (use ceramic reusable cups) and re-usable rather than disposable crockery. Internally we recycle waste such as paper, encouraged by having recycling bins clearly in place.
- We adopt responsible energy management practices such as low energy lighting which reduce energy consumption. Lights and computers are switched off when not in use and at the end of the day to save power. We encourage use of natural daylight as much as possible. Draught excluders and insulation of offices further encourage energy conservation.
- We communicate our environmental policy our employees, suppliers and subcontractors.

If any staff or learners have any ideas to further reduce carbon emissions and to encourage recycling they are encouraged to raise them and to contribute to the next update of this policy.